



CB \_\_\_\_\_

DATE \_\_\_\_\_

## APPLICATION TO FILE FOR AN ISLAMIC DIVORCE (DISSOLUTION/KHULA/TALAQ)

(Please read carefully and complete **all** sections of the form in capital letter, otherwise we shall return the form)

Wife Details	Husband Details		
1. Name: _____	1. Name: _____		
2. Address: _____ _____	2. Address: _____ _____		
Post Code: _____	Post Code: _____		
Tel (Home): _____ Mob _____	Tel (Home): _____ Mob _____		
E-Mail: _____	E-Mail: _____		
3. Date & Place of Birth: _____	3. Date & Place of Birth: _____		
4. Nationality & Status: _____	4. Nationality & Status: _____		
5. Date & Place of Islamic marriage: _____			
6. Date & Place of Civil Registration in the UK: _____			
7. Amount of Dower (Mahr) Agreed: _____			
a) How much has been paid: _____			
b) How much has deferred: _____			
8. Have you received any Jewellery/ Land/ Money from your husband; please provide details: _____ _____			
9. Main reason for asking Divorce: _____ _____			
10. Have you been married before? Yes <input type="checkbox"/> No <input type="checkbox"/>			
If yes, please provide proof of your previous Divorce Certificate _____			
11. Details of children from <u>this</u> marriage			
Name	Age	Name	Age
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
12. Date Since complete separation from husband _____ Please read section D for information.			
13. Have you applied for Civil Divorce? Yes / No. If yes, date of decree absolute, if applicable: _____			
If No then please read section A and if applicable consult your solicitor.			
14. Did your husband defend the divorce petition in court? Yes / No. If No, Send copy of D10 form _____			
Note: Marriages which take place abroad and, are recognised by the relevant law of the land, are recognised by the English law as a legal marriage.			
<b>DECLARATION</b>			
I have read Sections A, B, C, D before submitting the form. I testify in the name of Allah (SWT) that the information which has been given is true.			
Signed: _____ Dated: _____			

34 Francis Road, Leyton, London, E10 6PW  
0208558 0581 / 0208925 0673

[mycase@islamic-sharia.org](mailto:mycase@islamic-sharia.org) [www.islamic-sharia.org](http://www.islamic-sharia.org)  
Opening times: Monday to Thursday 10am to 6pm

**Please see reverse**

# CHECK LIST

You must answer all the questions in the application form otherwise it may cause a delay in your case being processed.  
To help us process this application quickly, we would like you to provide as much information to support your Khula application by way of evidence.

Please enclose a COPY of the following & post / submit it to:

**The Islamic Sharia council**  
**34 Francis Road, Leyton, London, E10 6PW**

Yes No

- |  |                          |                          |
|--|--------------------------|--------------------------|
| 1) Photo ID (your passport or driving license)         | <input type="checkbox"/> | <input type="checkbox"/> |
| 2) Your Nikah Nama and Civil Marriage Certificate      | <input type="checkbox"/> | <input type="checkbox"/> |
| 3) Your Decree Nisi or Decree Absolute (if applicable) | <input type="checkbox"/> | <input type="checkbox"/> |
| 4) Letters from solicitors or court (if applicable)    | <input type="checkbox"/> | <input type="checkbox"/> |

**Please Do Not Send Original**

The total fee for this service is £400 pounds, Please enclose payment with your application (cheque/postal order are made payable to 'The Islamic Sharia Council', for debit/credit card payment please see below) please read Section C for further details

CB \_\_\_\_\_ Date \_\_\_\_\_

Amount paid _____ Cheque/ postal order / Credit/ Debit Card. *
Cheque Number _____ Date of Cheque _____
*If you are paying by card, please provide below your contact details to enable the accounts department to Collect details: If you do not receive a call from the accounts department within five days, please give us a call
Name of card holder _____ Contact Number _____ Convenient time _____

# **PLEASE KEEP THIS SHEET FOR YOUR INFORMATION**

## **SECTION A: Important information for British citizens regarding civil divorce:**

1) You have to apply for civil divorce:

i) If your marriage took place in any country abroad (like Pakistan, Bangladesh) in accordance to the law of that country. **It does not matter you have sponsored your spouse or not.** For details please see Foreign Marriage Act 1892.

ii) If your marriage took place in the UK and registered in a civil registry.

2) Civil divorce is not required if your marriage took place in the UK but was never registered in a civil registry.

## **SECTION B: Islamic Sharia Council (ISC) procedure for Khula / Marriage Dissolution (When Wife is the Petitioner)**

1. All new and prospective applicants must attach the main reasons for seeking a Khula / Marriage

Dissolution, on a separate sheet, with their application form.

2. Your application will be registered with the relevant details. It is imperative that you provide a contact address for the husband.

3. The Council will issue the first letter to the husband, informing him that his wife has approached the ISC for Khula / Marriage Dissolution. The applicant will receive a copy with a reference number for future correspondences. If the husband fails to reply within the allocated period, the ISC will issue a second letter which will be followed by a third letter if no reply was received within the allocated time. The allocated period for husbands residing in the UK is one month otherwise two months for those residing abroad.

(If the wife has obtained the Civil Divorce, evidence has to be provided that the husband did not defend it. In this case, the issuance of one letter may be enough provided that the address is verified).

4. If the husband failed to respond to the third letter, the Council will request the applicant to verify the respondent's address. However, if the husband responded at any point, a joint meeting between both parties and the ISC representative is an integral part of the proceedings to carry out fair and just meditation. Failure to attend this meeting by the applicant may delay the case or result in its closure.

5. The above procedure is subject to the nature of the contact details of the husband.

6. Once the Council has received verification of the husband's address, it will issue an interview request letter to the wife and the husband (provided he is legally able to do so) to see one of the ISC representative in their area (if applicable). The representative will produce a report accordingly.

7. If the husband does not attend the interview in given time, the Council will issue a final notice and copy of 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> letters will be sent to him via recorded delivery.

## **SECTION B CONTINUED**

8. A request is sent to the wife asking her confirmation to take the file to the next panel meeting, which is on last Wednesday of every month. However, before a case is presented to the panel meeting, all the above criteria must be met.

9. Once the case goes to the panel meeting, if any conditional decision of dissolution is made by the panel then divorce certificate is issued subject to compliance of these conditions. If the wife breaches any conditions which she agreed to, the council may revoke the divorce certificate.

***\*For Civil divorce, a solicitor must be consulted as this is an Islamic Divorce. The Sharia Council does not deal with legal matters.***

## **SECTION C: Payment Details**

In order to register with Islamic Sharia Council, please fill in the enclosed application form and return it to us with your payment.

The total fee for this service is £400 pounds OR you can pay in the following instalments

- a) **£200** pounds fee with your application form covering registration fees.
- b) **£200** pounds final payment, before the issuance of divorce certificate

**Cheque and postal order are to be made payable to: The Islamic Sharia Council**

***Please Note Registration Fees are Non Refundable.***

## **SECTION D: Definition of Separation**

Separation is counted from the day when matrimonial relationships were halted completely i.e. No on and off contact took place.

### **Instructions for communication with ISC:**

- 1) General enquiries: Please quote reference number when communication with Council.
- 2) For Change of Address: Written information is required.
- 3) Case closure / pause and reopen: Written Notice should be submitted.