

34 Francis Road, Leyton, London E10 6PW / Tel: 020-8558-0581/ 020-8925-0673 /Fax: 020-8558-7872

**NOTE: You can save data typed in this form. Fill the form with as much detail as possible - "save" and email back to us**

**CB:**

(Official use only)

**Date:**

**APPLICATION TO FILE FOR A ISLAMIC DIVORCE (TALAQ)**

| Husband Details       |  | Wife Details          |  |
|-----------------------|--|-----------------------|--|
| Name                  |  | Name                  |  |
| Address               |  | Address               |  |
| Tel (Home)            |  | Tel (Home)            |  |
| Tel (Mobile)          |  | Tel (Mobile)          |  |
| Email                 |  | Email                 |  |
| Date & Place of Birth |  | Date & Place of Birth |  |
| Nationality & Status  |  | Nationality & Status  |  |

|  |  |  |  |
|--|--|--|--|
| Place of Nikah   |  | Date of Nikah                              |  |
| Place of Registration in UK  |  | Date of registration                       |  |
| Have you sponsored your spouse?  |  | If Yes, when did he/she enter the country? |  |
| Amount of Dower (Mahr) Agreed?   |  |  |  |
| (a) How much has been paid?  |  | (b) How much has been deferred?            |  |
| Have you given any Land, Jewellery or Money to your wife? Please give details. |  |  |  |
|  |  |  |  |

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|   |           |
|---|-----------|
| Main reason for asking for divorce                                |           |
| Have you been married before?                                     | YES<br>NO |
| If yes, please provide proof of your previous Divorce Certificate |           |

| Details of children from this marriage |     |      |     |
|--|-----|------|-----|
| Name                                   | Age | Name | Age |
|  |     |      |     |
|  |     |      |     |
|  |     |      |     |

|                                     |     |  |  |
|-------------------------------------|-----|--|--|
| Date since separation from wife?    |     |  |  |
| Have you applied for Civil Divorce? | YES | Date of Decree Absolute, if applicable |  |
|                                     | NO  | Please consult your solicitor          |  |

- Note: Marriages which take place abroad, are recognised by the relevant law of the land, are recognised by the English law as a legal marriage.
- Please ensure you fill all relevant sections of the form. Any incomplete form will either be returned to the applicant or not registered.

**DECLARATION: I testify In the name of Allah (SWT) that the information which has been given is true. By printing your name below you are giving the "ISC" full consent to deal with the matter stated above.**

Signed:  
Print Name:

Date:

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Assalam-u-alaikum

Please fill in the details below carefully, as this information will appear on your divorce certificate.

➤ The details you write on this form will appear on your divorce certificate.

| Husband Details      |  | Wife Details         |  |
|----------------------|--|----------------------|--|
| Name                 |  | Name                 |  |
| Address              |  | Address              |  |
| Place of Birth       |  | Place of Birth       |  |
| D.O.B                |  | D.O.B                |  |
| Nationality & Status |  | Nationality & Status |  |

- A) Payment of £200 pounds with your application form covering registration fees.  
 B) Further fees will apply if the case requires more admin work. We have placed a CAP on the fee so regardless of how much work is required the total fee (including registration fees) will never exceed £400.

The Islamic Sharia Council  
 34 Francis Road, Leyton, London E10 6PW

(Cheque / Postal order made payable to "The Islamic Sharia Council". For debit / credit card payment process please see below.) (All Declined cheques will incur a £25 admin fee)

➤ **Please note registration fees are Non-Refundable.**

|   |              |                   |                |
|---|--------------|-------------------|----------------|
| Amount Paid   |              | Cheque No         |                |
| Cheque  | Postal Order | Credit/Debit Card | Date of Cheque |
| If paying by card, please provide below your contact details to enable the accounts department to collect details |              |                   |                |
| Name of Card Holder   |              | Contact Number    |                |
| Convenient time to contact you?   |              |                   |                |

Application Received by:

(Official Use Only)

Name:

Date:

Sign:

## **Check List for Divorce Application**

You must answer all the questions in the application form otherwise it may cause a delay in your case being processed. To help us process this application quickly, we would like you to provide as much information as possible to support your Talaq application by way of evidence.

Please enclose copy of the following:

1. ID of your passport or Driving License
  2. Your Nikah Nama and Civil - Marriage Certificate
  3. Your Decree Nisi or Decree Absolute
  4. Letter from Solicitor or Court
  5. Payment to Islamic Sharia Council
- 

## **I.S.C PROCEDURE FOR TALAQ**

(When Husband is Petitioner)

1. All new and prospective clients must attach the main reason for seeking a divorce with this application form.
2. This form and the reasons can be posted / emailed / faxed to the council.
3. Upon receipt of the application form with the relevant details, and all the documents required as mentioned in the form, the application will be registered.
4. The council will issue a Talaq Nama to the husband, which he has to sign in front of 2 witnesses and return back to the council.
5. The council will then inform the wife by sending her a letter giving her 30 days to submit her claims, if any (60 days if she is resident abroad).
6. If no response is received, the council will ask the husband to verify the address and make sure that the dower amount agreed at the time of marriage has been paid in full. If not, then the dower has to be paid before the divorce can be finalised.
7. Once the above requirements are met, the divorce certificate would be issued provided the Iddat period of the woman has come to an end and the man did not revoke the divorce which he has to confirm to the council.

Please Note: For Civil divorce, a solicitor must be consulted as this is an Islamic Divorce, and the Sharia Council does not deal with Legal Matters.

### **Payment Details:**

Method of payment (Cash –cheque payable to “Islamic Sharia Council – Postal order – Card payment by phone or in the office.

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Note: Any declined cheques will hold a £25 Admin fee In order to register with Islamic Sharia Council, please fill in the enclosed application form and return it to us with your payment.

- a) Payment of £200 pounds with your application form covering registration fees.
- b) Further fees will apply if the case requires more admin work. We have placed a CAP on the fee so regardless of how much work is required the total fee (including registration fees) will never exceed £400. Cheque and postal order are to be made payable to: The Islamic Sharia Council

***Please only pay registration fees with the application form.***

**Special Circumstances:**

Accounts not paid within the terms and conditions policy of payment are subject to an overcharge due to amount of time and resources used to chase payment. In some circumstances, the client has genuine reasons for late payment. In such cases the client is responsible to update the Islamic Sharia Council of date and time of expected payment with reason. This is subject to the Islamic Sharia Council agreeing to your reason.

**Breaching the Policy:**

Failure to make payment(s) according to the above policy will lead to the Islamic Sharia Council filling a case with the small claims court; as a result the client will end up paying more due to time and resources allocated.

**Please Note Registration Fees are Non Refundable.**

**Definition of Separation**

Separation is counted from the day when matrimonial relationships were halted completely i.e. No on and off contact took place.

Instructions for communication with ISC:

- 1) General enquiries: Please quote reference number when communication with Council.
- 2) For Change of Address: Written information is required.
- 3) Case closure / pause and reopen: the person who started the case should submit Written Notice.
- 4) If for any reason you decide to put your case on hold, you can do this. It may be you are trying to reconcile your marriage or taking counselling etc. The case can only be kept on hold for a maximum period of 1 year from the date the case was placed on hold. If you were to come back to us after the 1-year period, then it would have to be a new application with new fees and procedures.
- 5) If a client tells us to put the case on hold but makes no contact hereafter then we will assume the case is closed